

### NORTHERN MARIANAS HOUSING CORPORATION

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## Home Investment Partnerships Program Also known as "HOME Program"

# MORTGAGE PRE-QUALIFICATION INTERVIEW REQUIREMENTS IN ORDER TO DETERMINE INCOME ELIGIBILITY TO APPLY:

- 1. IDENTIFICATION FOR ALL ADULT APPLICANTS:
  - BIRTH CERTIFICATES FOR "ALL MEMBERS" IN THE HOUSEHOLD
  - PHOTO ID (any gov't issued ID/ passport)
  - SOCIAL SECURITY CARDS
  - CONTACT INFORMATION SUCH AS TELEPHONE NUMBER, EMAIL & POSTAL ADDRESS

### 2. PROOF OF HOUSEHOLD INCOME:

- FOUR (4) MOST RECENT CHECK STUBS FOR ALL APPLICANTS
- SOCIAL SECURITY & RETIREMENT STATEMENTS (IF APPLICABLE)

### 3. FINANCIAL INFORMATION: (BANK BALANCE INFORMATION)

- SIX (6) MOST RECENT CHECKING ACCOUNT(S) STATEMENT
- LATEST SAVING, TCD, 401A/ 401K RETIREMENT. Etc... STATEMENT
- DEBTS LOAN INFORMATION SUCH AS AUTO LOANS, CREDIT CARDS, STUDENT LOANS, ETC.... (INDICATES PRINCIPAL BALANCE, MONTHLY PAYMENT AMOUNT & CURRENT BALANCE)

\*\*ONCE YOU HAVE COLLECTED THE ABOVE REQUIRED DOCUMENTS, PLEASE CONTACT OUR OFFICE TO SCHEDULE AN APPOINTMENT WITH ONE OF OUR MORTGAGE LOAN SPECIALISTS:

**JENNIFER C. CAMACHO**, LOAN SPECIALIST III// email: <u>loanspecialist1@nmhcgov.net</u> **ALICE I. CONCEPCION**, LOAN SPECIALIST I //email: <u>loanspecialist3@nmhcgov.net</u> **MARIENZA M. SOKAU**, LOAN SPECIALIST I// email: <u>loanspecialist@nmhcgov.net</u>

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