



NORTHERN MARIANAS HOUSING CORPORATION

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NORTHERN MARIANAS HOUSING CORPORATION

NOTICE OF FUNDING AVAILABILITY OF COMMUNITY PLANNING AND DEVELOPMENT FUNDS FOR PROGRAM YEAR 2022

THIS ADVERTISEMENT IS PAID FOR BY NMHC WITH CPD FUNDS.

The Government of the Commonwealth of the Northern Mariana Islands, **through the** Northern Marianas Housing Corporation (NMHC) is announcing the availability of an **estimated** \$1,514,000.00 in Community Planning and Development (CPD) funds available from the U.S. Department of Housing and Urban Development. NMHC anticipates receiving an estimated amount of \$970,416.00 in Community Development Block Grants (CDBG); \$463,940.00 in Home Investment Partnerships (HOME); and, \$79,644.00 in Emergency Solutions Grant (ESG) funds for Program Year (PY) 2022.

The CDBG funds, authorized under Title I of the Housing and Community Development Act of 1974, may be used for a wide range of community development activities to revitalize neighborhoods, provide affordable housing, expand economic opportunities, and improve community facilities and services. However, use of these funds must meet at least one of the national objectives which include: 1) to benefit low and moderate-income families; 2) to eliminate slum or blight conditions; or 3) to meet other urgent community development needs.

The CDBG program requires a grant recipient to certify that it will minimize displacement of persons as a result of activities assisted with CDBG funds. The CNMI government does not plan on undertaking any activity which will cause displacement of persons. In the event of any unforeseen displacement resulting from any CDBG funded activity, the CNMI government will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, its implementing regulation and applicable local law.

HOME funds may be used to create affordable housing through financing assistance, site acquisition or improvement, and rehabilitating existing residential dwellings as well as providing funds for new construction or purchase of a single-family residential dwelling. Use of HOME funds must benefit low-income families.

ESG funds may be used to rehabilitate or convert to buildings into homeless shelters and for shelter operating expenses, supportive services and homeless prevention and rapid re-housing activities. Use of ESG funds must benefit the homeless.



“NMHC is an equal employment and fair housing public agency”

Tinian Field Office
Tel: (670)433-9213
Fax: (670)433-3690

CDBG-DR Office
Tel: (670)233-9447/9448/9449

Rota Field Office
Tel: (670)532-9410
Fax: (670)532-9441

You may access the CPD applications on the NMHC website at www.nmhcgov.net by selecting the “Public Notice/Announcement” menu tab, beginning February 03, 2022.

Applications must be submitted to the NMHC Offices in Garapan, Saipan (Saipan Applicants); NMC Campus, Building A (Tinian Applicants); and, Songsong Village, Rota (Rota Applicants) by **May 04, 2022, no later than 4:30 p.m. Applications submitted after May 04, 2022, will not be accepted.**

A briefing will be conducted for interested applicants and for those applicants who have picked up an application for the use of CPD funds. The briefing will address the program requirements and regulations concerning the usage of CPD funds.

The schedules for briefing are as follows:

March 14, 2022, 6:00 p.m. for the island of Saipan

March 15, 2022, 6:00 p.m. for the island of Tinian

March 16, 2022, 6:00 p.m. for the island of Rota

We are encouraging all non-profit, for profit, and government service providers who are providing services to people with disabilities, homeless individuals, and emergency shelter administrators and operators to attend this briefing.

For residents living on the island of Saipan, the briefing will held at the NMHC Office in Garapan; Residents living on the island of Tinian, the briefing will be held at the NMHC Office in San Jose Village; and Residents living on the island of Rota, the briefing will be held at the Rota Mayor’s Office Conference Room in Tatachog.

Accommodations for disabled individuals or other non-English speaking individuals who wish to attend the briefing are available upon request by giving at least 24 hours notice prior to the meeting so that such needs can be arranged and provided.

Additional inquiries, concerning the CPD program, may be directed to Ms. Zenie P. Mafnas, Deputy Corporate Director or Ms. Tricia Tenorio, Planner at 234-6866 or 234-9447.

/s/

Jesse S. Palacios
Corporate Director



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Northern Marianas Housing Corporation

*Application for Program Year 2022
Community Development Block Grant (CDBG)*



Community Development Block Grant (CDBG) Program Regulations

A. Proposers must ensure that their projects meet the mandatory CDBG requirements.

The following are the CDBG requirements:

- i. Project must be an eligible activity as per 24 CFR 570.201
- ii. Project must ensure that it meets the CDBG National Objective
- iii. Project meets the priorities and objectives set forth in the CNMI's consolidated plan
- iv. Projects must undergo Environmental Review Process and must pass all Environmental requirements.
- v. Proposers must have the administrative and financial capacity to carry out the proposed activity.

B. Submitted projects with incomplete attachments, do not meet CDBG program regulations, projects do not pass the environmental review process, and are not ready-to-go projects will not be entertained.

C. NMHC has attached the following for the proposer to review and ensure that their proposal meets the CDBG mandatory requirements.

- 24 CFR 570.200: General Policies
- 24 CFR 570.201: Eligible Activities
- 24 CFR 570.207: Ineligible Activities
- 24 CFR 570.208: CDBG National Objective
- CNMI Consolidated Plan

******notes: you may view the Consolidated Plan at www.nmhc.gov.net reports section click on the sub-section titled "Planning Division". If you may have any questions please feel free to contact our office at 234-6866/9447 or email planner@nmhc.gov.net***



Northern Marianas Housing Corporation



For the following items listed below please attached documentation to the application:

Please be advised that submitted projects with incomplete attachments, do not meet CDBG program regulations, and are not a ready-to-go projects will not be entertained.

Checklist:

- Executive Summary
- Needs Assessment
- Performance Measurement
- Organizations Financial Information/Statements
- Organizations DUNS #
- Organization Capacity
- Maintenance Plan
- Land Designation
- Environmental Assessments
- A&E Design & Specifications/Scope of Work
(for construction and rehabilitation projects)
- Budget
- Other Funding Source other than CDBG Funding
- Maps & Plans (ex. property map, survey map)
- Government Support (if any)
- Community Support (if any)

Additional Documentations for Non-Profit or Community Based Organizations:

- 501(c)3 Designation
- By-laws of the organization
- Financial Statements (if any)
- Listing of Officers and Members



Northern Marianas Housing Corporation
*Funding Application for Program Year 2022
Community Development Block Grant (CDBG)*



Date:

Proposer/Organization Name:

Organization's DUNS #:

Contact Person (s):

Email:

Address:

Contact No.:

Type of Organization:

Government Organization:
Agency/Department Name: _____

Non-Profit
Organization Name: _____

Project Title:

Project Cost:

Project Type:

Public Facility
Type of Public Facility: _____

Public Service
Type of Public Service: _____

Other Funding Sources, other than CDBG and Amount:



Northern Marianas Housing Corporation
*Funding Application for Program Year 2022
Community Development Block Grant (CDBG)*



List Organization's Officers and Authorized Representative:

Is there a legally executed document designating a parcel or parcels of land for the proposed project?

- Yes (pls. attached land designation document)
- No (it is required that you submit the required documents before the public hearing)

**Is the proposed project site been environmentally assessed:
(phase I environmental assessment)**

Note: NMHC may assist in the phase I environmental assessment. Advance notice is needed to assist with your project.)

- Yes (please provide Original Copy of Phase I Environmental Assessment)
- No

**In the event that the proposed project is approved who will be the Authorized Entity to acknowledge and take full responsibility of the project?
(e.g. maintenance and upkeep of the project)**



Northern Marianas Housing Corporation
Funding Application for Program Year 2022
Community Development Block Grant (CDBG)



Prepared by: _____
Print Name/Title

Signature: _____

Authorized by: _____
Print Name/Title

Signature: _____