

ADDENDUM NO. 2

07/25/24

Marianas High School Gym HVAC Project

NMHC IFB 2024-008

1. General: The following revisions, additions, corrections, and/or clarifications to the specifications shall apply to the work affected thereby. Careful note of the Addendum shall be taken into consideration by the bidder/contractor, and all trade affected shall be fully advised of the information contained herein. In the event of conflicts between the drawings, specifications and this Addendum, the content of this Addendum shall govern. All further conflicts in the work resulting from or caused by, the contents of this Addendum must be brought to the attention of the Contracting Officer for resolution. Failure to acknowledge this Addendum in accordance with the instructions, may subject your bid to rejection on the affected item(s)/services(s).

2. Bid Submission Extension: From August 08, 2024, 2:00 p.m. to August 22, 2024, 2:00 p.m.

The bid submission extension is being granted to all bidders due to long lead items and obtaining additional information for the bid.

3. Request for Information (RFI) Deadline: August 02, 2024, no later than 4:00 p.m.

(Note: acknowledgement of addendums must be indicated in the bid proposal form.)

All other requirements of the Invitation For Bids (IFB) shall remain as stated



Jesse S. Palacios
Corporate Director



NORTHERN MARIANAS HOUSING CORPORATION

P.O. BOX 500514, Saipan, MP 96950-0514

Email: nmhc@nmhc.gov.mp

Website: <http://www.cnmi-cdbgdr.com>

INVITATION FOR BIDS (IFB)

(This ad is paid by NMHC by HUD funds)

AMENDMENT No. 1

NMHC IFB 2024-008

BID SUBMISSION DATE: ~~August 08, 2024~~ August 22, 2024, 2:00 p.m.

MARIANAS HIGH SCHOOL GYM HVAC PROJECT

Project Package will be available on June 24, 2024, at the NMHC Central Office in Garapan, Saipan, during regular working hours (7:30 a.m. to 4:30 p.m.) Monday thru Friday except CNMI holidays. A non-refundable payment of One-Hundred Dollars (\$100.00) is required for each set of the project package. Payment must be made payable to NMHC and receipt of payment must be presented when obtaining the project package at the reception counter.

Brief description of the project package is available on the NMHC CDBG-DR Website at <https://www.cnmi-cdbgdr.com/> "Procurement Tab".

The provisions on the NMHC Procurement regulations, NMIAC 100-60-725 AND 100-60-730 Prohibiting Gratuities, Kickbacks and Contingent Fees shall apply.

A Mandatory Pre-Bid Conference will be held at the NMHC Central Office Conference located in Garapan, Saipan on **July 09, 2024, 10:00 a.m.** In addition, a Mandatory site Visit/Inspection of the project site will be conducted immediately after the Pre-Bid Conference. Failure to attend both the Mandatory Pre-bid conference and the Mandatory site Visit/Inspection will be considered a non-responsive bidder.

For more information, contact Mr. Jacob Muna, Office Manager, at (670) 234-9447 or via email at officemanager@nmhcgov.net during business hours, 7:30am – 4:30pm Monday through Friday, except CNMI holidays.

/s/

Jesse S. Palacios
Corporate Director

/s/

Merced "Marcie" M. Tomokane
Chairwoman, NMHC Board of Directors



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INVITATION FOR BIDS (IFB)

(This ad is paid by NMHC with HUD Funds)

AMENDMENT No. 1

NMHC IFB 2024-008

MARIANAS HIGH SCHOOL GYM HVAC PROJECT

The Northern Marianas Housing Corporation (NMHC) is soliciting competitive sealed bids from qualified firms for the Marianas High School (MHS) Gym HVAC Project.

The project is located at the MHS Gym located in Susupe, Saipan. The work consists of furnishing all labor, tools, equipment, and materials for the HVAC project. The work includes, but is not limited to: Mobilization and Demobilization; Gym HVAC- Repair and replacement of HVAC system including new equipment and ducting; Supply and application of elastomeric waterproofing at the MHS gym including surface preparation and repair of cracks.

The Project Package will be available beginning **June 24, 2024**, at the NMHC Central Office in Garapan, Saipan, during regular working hours (7:30 a.m. to 4:30 p.m.) Monday thru Friday except CNMI holidays. A non-refundable payment of **One Hundred Dollars (\$100.00)** is required for each set of the project package. Payment must be made payable to NMHC and receipt of payment must be presented when obtaining the project package at the reception counter.

A Mandatory Pre-Bid Conference will be held at the NMHC Central Office in Garapan, Saipan on **July 09, 2024, 10:00 a.m.** In addition, a Mandatory site Visit/Inspection of the project site will be conducted immediately after the Pre-Bid Conference. Failure to attend both the Mandatory Pre-bid conference and the Mandatory site Visit/Inspection will be considered a non-responsive bidder.

For more information regarding bid submission, please refer to the instructions to bidders.

This project is funded by the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant-Disaster Recovery (CDBG-DR) program. Potential bidders are required to have an active Unique Entity Identification (UEI) registered with SAM.GOV.

Sealed bids must be marked **NMHC IFB 2024-008**. For Bidders within the CNMI, an original, three (3) copies of sealed bids and one (1) USB flash drive must be submitted to the NMHC Central Office, Garapan, Saipan MP 96950, **no later than 2:00 p.m. August 08, 2024 August 22, 2024**. Bids received after the date and time will not be accepted. Bidders located outside the CNMI may obtain an additional seven (7) working days for receipt of their bids by submitting a **Notice of Intent to Bid**. Notice of Intent to Bid must be received by the Procurement Officer no later than 2:00 p.m. local time, **August 08, 2024 August 22, 2024**, and must be transmitted via facsimile to (670) 234-9021, or via email to officemanager@nmhcgov.net. For bidders outside the CNMI, an original, three (3) copies and one (1) USB Flash Drive of sealed bids must be postmarked by the U.S. Postal Services or the official government postal service of a foreign country no later than **August 08, 2024 August 22, 2024**, and must be received at NMHC no later than **October 02, 2024**. Note that failure to submit the required number of copies may be cause for rejection of a bid.

Bids will be publicly opened and read at the NMHC Central Office, Garapan, Saipan at **2:00 p.m. local August 08, 2024 August 22, 2024**. However, if notice of intent to bid is received from bidders outside the CNMI, bids will be opened at **2:00 p.m. local time on October 03, 2024**.

Bid Security: Bids shall be accompanied by a bid guarantee of not less than fifteen percent (15%) of the amount of the bid which maybe a Bid Bond (form enclosed) in cash, by certified check, cashiers' check or other form acceptable to NMHC.

Bidding Procedures shall be in compliance with the NMHC Procurement Regulations (NMIAC § 100-60)

Breach of Ethical Standard

NMIAC § 100-60-725 (a) Gratuities and Kickbacks

Gratuities. It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee or for any employee or former employee to solicit, demand accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or any other advisory capacity in any proceeding or application, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract or to any solicitation or proposal therefor.

Kickbacks. It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith as an inducement for the award of a subcontractor or order.

NMIAC 100-60-730 Prohibition Against Contingent Fees

Contingent Fees. It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure NMHC contracts upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.

NMHC hereby notifies all bidders that it will affirmatively ensure that, in any contracts entered into pursuant to this advertisement, small, minority businesses and women's business enterprises will be afforded equal opportunity to submit bids and will not be discriminated against on grounds of race, color, religion, sex, disabilities or national origin.

This project is also subject to Section of the Housing and Community Development Act of 1968 which requires the successful bidder to the "maximum extent feasible", take affirmative steps to provide training, contracting and employment opportunities and help ensure that the economic opportunities generated by these HUD funds are provided to local low-income residents in Saipan.

NMHC reserves the right to reject any and all proposals for any reason and to waive any defects in the bids if determined to be in its best interest. All bids received shall become the property of the NMHC.

/s/
Jesse S. Palacios
Corporate Director

/s/
Merced "Marcie" M. Tomokane
Chairwoman, NMHC Board of Directors